

**CONTRA COSTA COLLEGE
CURRICULUM INSTRUCTION COMMITTEE MEETING
MINUTES (Draft)**

Purpose: College Curriculum Approval Process (sub-committee of Academic Senate)

Facilitator: Jason Berner

Location: AA-216

Date: Monday, 9/27/10

Note Taker: Lynette Kral

Time: 2:20 p.m. – 3:40 p.m.

CONSENT AGENDA ITEMS	ACTION	NOTES/COMENTS
<ul style="list-style-type: none"> • Agenda 	Approved	Those in attendance were: Jason Berner, Shannon Beckham, Kenyetta Tribble, Manu Ampim, Bonnie Holt, Rick Ramos, Robert Webster, Walter Masuda, Beth Goehring, and Terence Elliott.
<ul style="list-style-type: none"> • Minutes (date: 8/23/10) 	Approved	None
<ul style="list-style-type: none"> • Minutes (date: 9/13/10) 	Approved	Correction: Next meeting scheduled for September 27.
<ul style="list-style-type: none"> • Course Revision: COSME 010 	Approved	Description & Repeatability revision (retroactively eff. '10-'11 Addendum)
<ul style="list-style-type: none"> • Course Revision: COSME 011 	Approved	Description & Repeatability revision (retroactively eff. '10-'11 Addendum)
<ul style="list-style-type: none"> • Course Revision: COSME 080 	Approved	Description & Repeatability revision (retroactively eff. '10-'11 Addendum)
<ul style="list-style-type: none"> • New Certificate of Achievement: Emergency Medical Education 	Conditionally Approved	(eff. '11-'12 Catalog) Change department to EMED. SLO form needs a title. Remove "and be qualified to work as an EMT" in assessment criteria statement. Standard Program-level SLO form should be used .
<ul style="list-style-type: none"> • Distance Learning Form 	Approved	Form changed (Hours: from 48 to 54 hours)
<ul style="list-style-type: none"> • Variable Topic: MEDCM 100C –Multimedia Basics 	Conditionally Approved	(eff. Spring 2011) Question if material fee is allowed. Change course description to "This course will introduce students to the basic techniques..." Change assessment criteria to 80% of the students. 2 hours lab for 1 unit is being questioned.
<ul style="list-style-type: none"> • Variable Topic: JRNAL 100E – Photojournalism 	Conditionally Approved	(eff. Spring 2011) Question if material fee is allowed. Change course description to "This course will introduce students to the principles..." Change assessment criteria to 80% of the students. 2 hours lab for 1 unit is being questioned.

<ul style="list-style-type: none"> New Course: EMED 135 – BLS/ALS Interface 	Conditionally Approved	(eff. '11-'12 Catalog) Description corrected to “Emphasis will be placed on basic and advanced assisting...”Needs textbook reading level. SLO #1 needs to be reviewed.
<ul style="list-style-type: none"> New Course: PE 225 – Fundamentals of Coaching 	Approved	Removed from agenda.
<ul style="list-style-type: none"> Deletion/Inactivate: PE 122 	Approved	(already reflected in '10-'11 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 154 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 261 		Removed from agenda.
<ul style="list-style-type: none"> Deletion/Inactivate: PE 262 		Removed from agenda.
<ul style="list-style-type: none"> Deletion/Inactivate: PE 265 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 266 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 271 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 900N 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 905N 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 908N 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 910N 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Deletion/Inactivate: PE 911N 	Approved	(eff. '11-'12 Catalog)
<ul style="list-style-type: none"> Course Content Review: ESL 051 	Approved	None

• Course Content Review: ESL 143	Approved	None
• Course Content Review: ESL 146	Approved	None
• Course Content Review: ESL 149	Approved	None
• Course Content Review: ESL 152	Approved	None
• Other: Reactivation/Deactivation Form	Approved	None
• Announcements/Open Discussion:		SLO revisions need to be sent through CIC but does not have to be represented.
• Presentations from Public:		None